

Chapel Hill Friends Meeting

Newsletter: Sixth Month, 2023



Monthly Query: *We have it within our power to begin the world over again” (Thomas Paine). How do I “change the world” in my daily practices?*

Monthly Worship Tip from the M&W Committee: *Be sure to allow adequate time between spoken messages in meeting for worship, so that they may settle in the silence and be truly absorbed. In general, Friends counsel against speaking more than once in a meeting.*

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Upcoming Zoom Fora - 9:30 am

<https://www.chapelhillfriends.org/forums.html>

June 4: Quakers and Humor led by Calaway Rohloff and Chuck Fager

June 11: NO FORUM

June 25: NO FORUM

July 2: Summer Series begins



Upcoming Events

2023 Piedmont Friends Retreat & Annual Sessions, June 2-4

From Pandemic Isolation into Joyful Community--Exploring spiritual deepening through community engagement and healing. Friday, Saturday, Sunday--June 2, 3, 4, 2023

Friday Evening, June 2-- a virtual gathering of Friends from meetings throughout Piedmont Friends--Yearly Meeting & Fellowship

Saturday, June 3-- in-person gathering at Guilford College, with morning guest speaker Josh LeRoy, chaplain at Orange Correctional Center, the NC prison in Hillsborough;

PLUS

- a young Friends art activity,
- time for fellowship and lunch,
- after-lunch activities, including campus walk and poetry workshop,
- Quaker organizational information tables,
- Wide selection of books for sale, and
- Piedmont Friends Annual Sessions.

Sunday, June 4-- morning virtual meeting for worship

The online registration link is: [2023 Piedmont Friends Retreat Registration](#)

Support CROP Walk, June 4

Carolyn Stuart shares with Friends:

Church World Services and the Interfaith Council sponsors CROP Walk each year to raise money to help end hunger in our world and locally. This year the walk takes place in June 4. Please support the Chapel Hill Friends team in these ways:

1. Donate, using the following link
<https://events.crophungerwalk.org/2023/team/chapel-hill-friends-meeting>

Or, write a check to CWS - CROP and send to this address:

Treasurer
Chapel Hill Friends Meeting
531 Raleigh Road
Chapel Hill, NC 27514

2. Buy a t-shirt at rise of second meeting for worship on front porch. The cost is \$10.
3. Join the Chapel Hill Team of walkers. Meet at Carrboro Community Center at 2:30. Registration begins at 1:30.

Questions? Contact Tori Toles (torimcclarantoles@gmail.com) or Carolyn White (chwhitenc@gmail.com)

CSF Sponsors Beloved Community Journey, June 27-July 2

Carolina Friends School is offering the Beloved Community Journey June 27-July 2. With other thoughtful adults, explore civil rights history and contemporary human rights issues in Birmingham, Selma, Montgomery, Tuskegee, and Atlanta. www.cfsnc.org/BCJourney



Announcements

Support the North Carolina Poor People's Campaign

Hart Pillow shares with Friends:

The North Carolina Poor People's Campaign these past months has been building momentum toward the Moral Poverty Action Congress in Washington, D.C. in June, which will establish the groundwork for their nonpartisan voter mobilization and education strategy for 2024.

They will be sending members of the NC Poor People's Campaign Coordinating Committee and other organizers to this 3-day Moral Poverty Action Congress in Washington, DC in June. The delegation includes poor people, faith leaders, students, advocates and activists. This will cost us over \$25,000 for lodging, transportation and meals.

Here's how to donate:

- You can send a check to NC Poor People's Campaign, PO Box 16066, Durham, NC 27704
- You can send money by Venmo to: NC-PPC
- You can send money through PayPal to the email address shown below. Sending as a friend avoids service charges.
- If you want to use a credit card, you can go to: [Sending organizers to Washington, DC in June - Action Network](#)

We must stay vigilant and demand that our elected officials endorse honest, accurate, and fully funded programs to end poverty and discrimination. Your continued support is paramount. Thank you!

Forward together!

NC Poor People's Campaign

northcarolina@poorpeoplescampaign.org

Opportunity for Joy, for Fulfillment, to Give Back, to Help

The Bolivian Quaker Education Fund (BQEF) works to strengthen ties between Bolivian Quakers and Quakers elsewhere through programs that enhance the educational opportunities of Bolivian Friends. We are seeking new board and committee members, liaisons, and advocates. BQEF volunteers have delighted in getting to know many of the

students, educators, and supporters, in person and online. These relationships are at the heart of this work.

If you are part of a Quaker meeting, church, or organization, or are aligned with Quaker values, interested in education, economic equity, Latin America, and/or have Spanish language skills, please visit <https://tinyurl.com/2zhrps88> to find out more and apply.



What Do 8 Strangers Have To Say About Quakerism?

Naveed Moeed shares with Friends:

What do 8 strangers have to say about Quakerism? Equipped with our microphones and Georgia's friendly determination, we set out in Philadelphia's Love Park to ask that question.

You can find the answer in our newly released podcast trailer:

<https://theequaker.org/civicism/mailling/url/?u=30&qid=1773>

Zoom Tech Hosts Wanted

Support Chapel Hill Friends Meeting's Zoom worship and forums by becoming a tech host. The role is much more simple than you would imagine. Trust us! We need your help and will train you. Please contact the Zoom Subcommittee if interested, or have questions:

zoom@chapelhillfriends.org.

The IFC Pantry Needs Food Items

Carolyn Stuart shares with Friends:

The Inter-Faith Council pantry continues to need donations of food items. Please think of the IFC as you do your grocery shopping! The basket in the meetinghouse foyer is available to receive your contributions on First Days. We are no longer offering last-Wednesday food donation pickups, as Friends tend now to either support the IFC through financial contributions or bring food items to the foyer on First Days.

Thank you.

Visiting the Meetinghouse During Covid

Building and Grounds shares with Friends:

As you know we've curtailed use of the meeting house during the pandemic. Occasionally, people have, and needed to, gone into the meeting house to support the few essential tasks of the meeting. We appreciate that those visits have been brief and infrequent. We do ask though that anyone that needs to go into the meeting house to please notify John Hite, by phone or text, prior to going. Thank you.

Newsletter & eNews Reminder

Please send items for the weekly eNews email and the monthly print Newsletter to news@chapelhillfriends.org.

- The deadline for weekly eNews is Wednesday. Please put "**for eNews**" in the subject line.
- The deadline for the monthly print Newsletter is on the *last Sunday of the month*. Please put "**for Newsletter**" in the subject line.

To unsubscribe, email to news@chapelhillfriends.org with the subject line, Unsubscribe.

Note: If you think that you haven't received your weekly enews or monthly newsletter, it helps to add news@chapelhillfriends.org to your contacts. Otherwise it might go to your Spam folder (and likewise for other chapelhillfriends.org mailing lists such as pfym@chapelhillfriends.org).



Recurring Events

Prayers for Healing/Holding in the Light, 2nd and 4th Wednesday,
7-8:30 pm

YOU ARE INVITED TO PARTICIPATE IN Virtual Prayers for Healing/Holding in the Light on the 2nd and 4th Wednesday of each month, 7:00 to 8:30 PM. Join us when you can for as long as you wish - from your own home.

Do you have a name or a group of people to add to - or remove from - the list of those we will hold in our hearts and prayers? If so, please send to: prayers@chapelhillfriends.org. The list of names to be held in the Light will be renewed each month. Names must be resubmitted each month to be maintained on the list. We'll send an updated list on Wednesday afternoons. Thank you for joining us!

This virtual prayer service continues under the care of the Care and Counsel Committee and each week, a committee member will collect and post the names that are submitted and will read them aloud during the time of the service.

Pendle Hill Worship via Zoom, Daily, 8:30-9:10am

Pendle Hill Quaker Study, Retreat, and Conference Center is now opening their daily morning worship to everyone, by way of Zoom or phone. A lovely opportunity for gathered worship every morning. "A handful of Pendle Hill residents continue to gather daily in the Barn – from 8:30am to 9:10am Eastern Time – expanding the 90-year-long tradition of daily worship here on campus. Beginning the week of March 16, 2020, we started an experiment of opening the circle of worship to YOU in your home. You can join us here via Zoom."

<https://pendlehill.org/explore/worship/join-us-online-for-worship-in-the-barn/?bblinkid=210290749&bbemailid=19903873&bbejrid=1408822779>

Note: The above link takes you *not* to the meeting but to a page of general instructions. Look for the sentence "You can join us via Zoom **here**, or by clicking on the image below."

Pray for Peace - From Friends House Moscow:

Link to the Daily Meeting for Worship for Peace sponsored by FHM/FHMSA: (Friends House Moscow)

Join Zoom Meeting

<https://us02web.zoom.us/j/4165005614?pwd=NUtieEtqbDBYbjBrcGdMMzBKQ3drQT09>

Meeting ID: 416 500 5614

Passcode: 182805

The room opens at 8:45am Pacific time (10:45 EST); worship begins on the hour and ends an hour later. After worship there will be time to share brief thoughts that did not rise to the level of ministry. You may also want to rename yourself indicating your geographic location. There will be no audible indicator when one enters or leaves, and everyone will be muted on entry. Please leave yourself muted unless giving ministry.

Ministry may also be shared in the chat, but it is not the place for private conversations. If you are new to Quaker unprogrammed worship and wish to talk with someone about it, send a message to the host and someone can join you in a breakout room.



Personals

At-home Patient Supplies Available

We have a set of home-care supplies. We would like to recoup the investment in the bed (\$1000) (New \$2,000) and can toss in many other items.

List includes:

1. electric medical bed with head/feet tilt and raise/lower in excellent condition, easy to move with casters. Comes with side table Photos on craigslist here:
<https://greensboro.craigslist.org/hab/d/saxapahaw-medical-bed-with-remote-raise/7613064834.html>
2. monitor with video / audio camera and sensitivity settings
3. Wheelchair
4. Two Walkers, one wheeled with chair option and carry area, and simple one with tennis ball feet option.
5. two bedside commodes, one light and simple, other wide and more comfortable.
6. About 100 hearing aid batteries size 10.
7. electric hand wipe warmer
8. commode liner bags, briefs, diapers, wipes, lotions etc..

Contact: Ceceliacarver@gmail.com 910.651.9545



Business Meeting Minutes

Chapel Hill Friends Meeting (CHFM)

Meeting for Worship with Attention to Business

Minutes

9 am Sunday May 21, 2023

Online via Zoom

Ann Miller, Clerk, and Susan Inglis, Recording Clerk

In attendance: Alice Carlton, Dave Curtin, Quaker Harmon, David Waterman, Carolyn White, Matt Drake, Linda Drake, Jan Hutton, Lloyd Kramer, Gwynne Pomeroy, Hank Elkins, Monteze Snyder, Tom Ludlow, Bonnie Ludlow, Colleen Fey, Jeff Brown, Betsy Brinson, Sean Chen, John Pilgrim, Naveed Moeed, Wendy Michener, Tori Toles, Peter Malone, Emilie Condon, Buzz Borchardt, Julia Cleaver, Paul Munk, Joyce Munk, Colleen Fey, John Hite, Jennifer Leeman, Asta Crowe, Carolyn Stuart, Hart Pillow, Ken Grogan Billis Grogan, Calaway Rolof, Allie Scales, Nancy Milio, Rebecca Estes, Ann Miller, Susan Inglis

1. Ann Miller, Clerk, led the Meeting in Opening worship and presented the query: *How do I affirm that of God in every person?*
2. Ann welcomed Friends and reviewed the agenda. There were no first-time attenders.
3. Susan Inglis, Recording Clerk, presented the Minutes of the April Meeting for Worship with Attention to Business (MWAB), which were considered and approved.
4. Carolyn White presented the Inter-faith Council Committee annual report. It is attached here as Appendix 1. Accept the report?
5. Wendy Michener presented a request from Coming to the Table to use the Meeting corporate Zoom account for their monthly meetings. The Zoom subcommittee is in favor of this proposal and simply requires that the account be opened by a Meeting member in that group. The proposal was accepted.
6. Matt Drake presented a request for funds to be spent for an additional engineering study about the schoolhouse foundation. It is attached here as Appendix 2. With discussion, the request was approved.
7. Susan Inglis and Carolyn White presented the Nominations Committee proposed committee slates for 2023-24. As Maura Murphey is stepping down after over 10 years of extraordinary service as Treasurer, the Nominations Committee also presented a proposal for filling the Treasurer role by adding a paid bookkeeping role. The proposal was arrived at in coordination with the Finance Committee and is attached here as Appendix 3. With discussion the proposal was accepted. Several clarifications were

offered on the nominations slate. Friends will be asked to approve the slate at the June Meeting for Worship with attention to Business and are encouraged to bring the committee any changes or corrections in the meantime.

8. Sean Chen presented the Publications and Communications Committee Annual report. It is attached here as Appendix 4. Friends accepted the report with gratitude for the role that the committee plays, noting they are indispensable.

9. John Hite for Buildings & Grounds Committee brought a request for funding Stage 1 of our HVAC project. The request is attached here as Appendix 5. Friends Approved the expenditure with gratitude for the committee's work.

10. Monteze Snyder for Finance Committee presented the proposed budget for FY 2023-24. It is attached here as Appendix 6. It will be held for changes and approval at the June MWAB.

11. Naveed Moeed presented the AFSC Representative Report. It is attached here as Appendix 7. Friends accepted the report.

12. Ann reported that we have received a lovely letter from Andrea Wood, Rob Jones and family requesting membership in Chapel Hill Friends Meeting. It will be referred to Ministry and Worship Committee.

Our next Meeting for Worship with Attention to Business is planned for 9:00 AM on 6/18/2023.

Appendix 1
IFC Annual Report
2022-2023

The Inter-Faith Council for Social Services celebrates its 60th Anniversary in 2023. A brief summary of the institutions the IFC either founded, helped develop, or spun off includes: PTA Thrift Shop, School lunch program, pre-kindergarten childhood development, Shelter and Housing for the Homeless, The Furniture Program, Community Program for Aging, refugee resettlement, Friends of Nursing Home Patients, uniform housing code, AIDS Service Agency, and Freedom House. It is a rich history.

In 2022-23, the IFC continues to meet the needs of low-income and vulnerable members of our community for housing, food, emergency financial support and social connection as the pandemic wanes.

The IFC provided \$175,299 in emergency funds for utility bills, rent and other essential support services. 48,754 hot meals were served as take-out, and more recently, in-person dining once The Commons opened after the pandemic. 11,790 bags of groceries were provided at the Community Market, and within the last few months members have been able to select their own food items. 29,877 nights of shelter were provided, and 57 people were moved into permanent housing. 14 local landlords partnered with the IFC to offer lower than market rate rent for permanent supportive housing.

Innovative programs are an important aspect of IFC's work this year as it further expands its mission to confront the causes and respond to the effects of poverty in our community. In an average week, 58 households accessed the new Community Navigation Program which offers members showers, lockers for storage, and connection to community resources. Another new program, Activate! IFC reached 203 people through workshops focused on the Black, Indigenous and People of Color (BIPOC) experience. 60 community members were engaged through "why voting matters" conversations. 6 Safety Vanguard Cyphers were held to discuss how to keep the community safe. These programs specifically address issues of race, as required by CHFM's benevolences document. We were grateful as CEO Jackie Jenks presented an ARE forum with Ronald Carnes for our Meeting on April 30, a recommendation stipulated in our benevolences document. Further required information is the number of IFC employees: 44, including PT and FT. Additional required financial information: "IFC's annual budget totals almost \$2.9 million, of which 10 percent comes from local governments. We work to raise the majority of our funds from private donors, and we also leverage significant in-kind support to meet people's basic needs and keep our expenses as low as possible. Unexpected one-time gifts and bequests have covered additional expenses to date. Currently, we are working to close about a \$300,000 funding gap. As we did last year, IFC is requesting local governments to significantly increase their allocation of public resources to build an equitable community by making sure people can meet their most basic needs for food and shelter."

Currently, the IFC is recruiting additional volunteers now that the pandemic is waning. Kitchen volunteers are especially needed. CHFM prepares two meals a month and we're looking for additional helpers! The paid positions in the kitchen are vacant, as is the manager of the Community Market. IFC especially appreciated volunteers Carolyn Stuart, Carolyn White and Emilie Condon's help in recruiting

restaurants for the annual RSVVP campaign since the stalwart volunteer who had managed this program has retired.

The following Friends served on the Meeting's IFC committee during the past year: Ronald Carnes, Emilie Condon, Ann Drake, Max Drake, Dottie Heninger. Carolyn Stuart, Tori Toles and Carolyn White shared clerking. We meet quarterly. Tori attends bimonthly meetings of the IFC liaison committee, comprised of members of local congregations supporting the work of IFC so that we know what other churches are doing. She is also leading our Meeting's CROP Walk fund raising event on June 4. We are grateful for the long service of Carolyn Stuart, Dottie Heninger and Emilie Condon who are leaving the IFC Committee this June. We are eager for new members, so please contact Nominations and join us!

Ours is a small committee, but we work for an astonishingly effective and important institution as its 60-year history attests and its new programs evolve.

Appendix 2

SCHOOLHOUSE AD HOC COMMITTEE REQUEST FOR FINANCE COMMITTEE APPROVAL FOR THE CHAPEL HILL FRIENDS MEETING TO FUND AN ENGINEER'S STUDY AND REPORT ON THE ENTIRE SCHOOLHOUSE FOUNDATION

The Schoolhouse Ad Hoc Committee requests \$2,500 to fund a full engineering study of the entire schoolhouse foundation to:

- Document the status of the foundation in the 30th year of the existence of the schoolhouse with photographs, measurements, recommendations, and specific plans for repairs, if needed. Since we know that movement of the ground under Chapel Hill structures is common, a full engineering study of the entire foundation will also serve as a valuable comparison baseline when future foundation problems arise.
- Expand with collaborating photos, measurements, etc. the initial foundation study by the Buildings and Grounds Committee and expand the scope of their study to include the foundation of the entire building.
- Share full engineering data with Carolina Friends School on the condition of the schoolhouse foundation as the School considers a long-term agreement with the Chapel Hill Friends Meeting for continued use of the schoolhouse for their Early School program. A copy of the full engineering data will also be placed in the meetinghouse library for use by future Buildings and Grounds Committees.

Appendix 3

Proposal for filling the Treasurer role

Current description in Meeting Directory: *"The Treasurer is responsible for financial transactions of the Meeting, including bookkeeping, accounts payable, accounts receivable, and preparing reports for the Meeting."*

Proposal for financial management roles going forward:

Treasurer

The Treasurer provides oversight on the financial health of the Meeting and is responsible for the following:

- Making regular financial reports to the Finance Committee and Meeting for Worship with Attention to Business
- Reviewing [financial statements](#) and matching them with the plans for the Meeting
- Coordinating and recording deposits of income to financial institutions with support from Finance Committee
- Providing year-end statements to contributors
- Maintaining Servant Keeper records of income
- Serving as the key liaison with the external accountant
- Responding to questions from Meeting members about expenditures and budgets
- Leading on problem solving related to financial matters
- Maintaining established policies for financial management of the Meeting
- Attending *ex officio* at Finance Committee meetings (usually 2nd Wednesday)

Accountant

The accountant will be engaged on a contract to provide the following services:

- Record and itemize deposits
- Post General ledger
- Reconcile bank statements
- Reconcile credit cards with receipts
- Prepare 1099s, W2s and W3s and submit electronically
- Prepare state sales tax refund returns
- Preparation of accounts payable checks
- Oversee payroll services with external agent
- Bookkeeping software generated monthly, quarterly and annual reports
- Special reports:
 - Provides Treasurer with detailed report on utility costs and water bill and county drainage fee amounts
 - Calculates the prior calendar year's football parking income to the IRS and pays the UBIT tax
 - Runs other special reports as requested.

Nominations Committee Report on Givers of Time and Service, 2023-2024

Gray highlights signify a new person accepting that position or a vacancy

A name in bold indicates that person will serve another term

The number after a name signifies which term they are serving

An asterisk (*) indicates a clerk or co-clerk

Position	Friend	Term End
Clerk	Ann Miller	2025
Recording Clerk	Susan Inglis-1	2024
Treasurer	Monteze Snyder-1	2026
Meeting Trustees	Marie Hopper--2	2026
	Matt Drake--2	2026
	Lloyd Kramer --2	2024
Recorder	Carolyn White--3	2025
Corresponding Clerk	Dottie Heninger--2	2024

Appointees	Friend	Term End
Carolina Friends School Board Meets 4-5 times per year at CFS	John Bell--2	2025
	Laura Young-1	2024
	Eric Graves-1	2024
	Julia Cleaver - 3	2026

Representatives	Friend	Term End
Quaker House Board Meets quarterly: irregularly on Saturdays 10-2pm in various locations within NC	Tom McQuiston--1	2025
	Rufus King-1	2024
	Curt Torrell-1	2025

Representatives	Friend	Term End
Piedmont Friends Yearly Meeting and Fellowship Meets quarterly	Leslie Rountree--2	2025
	Brad Schultz--1	2024
	Jasmine Mckewen--2	2024

Committee	Friend	Term End
Friends Committee on NC Legislation	Pam Schwingl--2	2026
	Wendy Michener--1	2026
	David Waterman--1	2026

Committee	Friend	Term End
Coalition of Clergy	Lynn Drake--1	2025
	Dottie Heninger--2	2025

Committee	Friend	Term End
Adult Religious Education Third Sunday at 1:00 PM	John Bell--1	2024
	Calaway Rohloff--1	2026
	Tom Munk --2	2026
	Mark Toles--2	2026
	Kate Fitch*--1	2024
	Campo Larrick--1	2026
	Rebecca Estes--1	2026
	Deborah Gibbs--2	2024

Committee	Friend	Term End
Buildings and Grounds Second Monday at 7:00 PM	Wendy Michener--3	2025
	Tom Ludlow--2	2026
	Peter Malone*-1	2024
	Monteze Snyder-1	2025
	Kurt Hein--2	2024
	Caroline Carmen, CFES head teacher	Ex-officio
	John Hite*, Resident	

Committee	Friend	Term End
Care and Counsel First Sunday 1:30-3:00 PM	Leslie Rountree--2	2026
	Tom Munk-1	2025
	Alice Carlton-1	2025
	Lynn Drake--2	2024
	Gwynne Pomeroy-1	2024
	Bonnie Raphael --1	2025
	Carolyn Stuart*--2	2025
	Ann Miller, Clerk of Meeting	Ex-officio

Committee	Friend	Term End
Children & Youth Religious Education Fourth Wednesday 7:30 PM	Stacey Seawell, Nursery	Ex-officio
	Jennifer Leeman-1	2024
	Leslie Rountree-1	2024
	Kara Grawozburn--1	2026
	Jasmine McKewen*--3	2024
	Laura Young--3	2024
	Rob Jones-1	2024
	Ziva Danneker-1	2026
	Kathleen McNeil, FDS Coordinator	Ex-Officio

Committee	Friend	Term End
Finance Second Wednesday at 7:00 pm	Tom Ludlow--1	2025
	Gwynne Pomeroy*—2	2025
	Julia Cleaver-1	2025
	Mansir Petrie-1	2024
	David Waterman*—1	2025
	Treasurer-Monteze Snyder	Ex-Officio

Committee	Friend	Term End
Hospitality Third Tuesday at 7:00 PM	Pam Schwingl--1	2025
	Whitney Fry--1	2026
	Quaker Harmon*--2	2025
	Evelyn Lee--2	2026
	Susan Peterson--1	2026
	Hart Pillow--2	2025
	Andrea Wood--1	2026

Committee	Friend	Term End
InterFaith Council Meets quarterly	Ronald Carnes--2	2025
	Betsy Brinson--1	2026
	Carolyn White*--2	2026
	Tori Toles*--1	2024
	Max Drake--5	2026
	Ann Drake--6	2026

Committee	Friend	Term End
Library Second Sunday, at rise of late Meeting	Lloyd Kramer--3	2025
	Allie Scales--3	2025
	David Curtin *--3	2024
	Annalee Harkins--2	2025
	Eloise Grathwohl--2	2025
	John Hite--2	2026
	Wylie Thornquist--1	2026

Committee	Friend	Term End
Ministry and Worship First Monday at 7:00 PM	Susan Inglis--1	2025
	Matt Drake--2	2026
	Jeff Brown*--2	2024
	Jasmine McKewen--1	2025
	Jennifer Leeman--1	2025
	Carolyn White*--2	2026
	Dottie Heninger--1	2024
	Lloyd Kramer--1	2026
	Ann Miller, Clerk of Meeting	Ex-officio

Committee	Friend	Term End
Nominations <i>(term is January-January)</i> Monthly as needed January-May	Emilie Condon-2	2026
	Deborah Gibbs--2	2024
	Susan Inglis*-2	2026
	Carolyn White*--2	2023
	Leslie Rountree--2	2023
	Annette Broadwell--2	2023
	Alice Carlton-1	2026
	Matt Drake-1	2026

Committee	Friend	Term End
Publications and Communications Meets every other month on the 4th Sunday	Sean Chen *-4	2025
	Buzz Borhardt--2	2024
	Peter Malone--2	2023
	Finn James--2	2025
	David Curtin--5	2026

Committee	Friend	Term End
Shotts Leadership Fund Rarely meets	Asta Crowe *-2	2024
	Lynn Drake *-2	2024
	Ken Grogan--2	2024
	Jan Hutton--2	2026
	Susan Inglis--2	2024
	Roberto Quercia--5	2026

Committee	Friend	Term End
Peace and Justice Second Sunday at 1:00 PM (Zoom)	Astra Titus--1	2025
	Wendy Michener*--3	2025
	Leslie Bassinger--1	2024
	Ellen O'Brien--2	2025
	Hank Elkins--3	2024
	Joe Groves--2	2025
	Alice Drozdiak--1	2026
	Susan Peterson-1	2026

Committee	Friend	Term End
Returning Citizens Financial Assistance (ReCFAC) Much work done by email	Asta Crowe--3	2026
	Nancy Milio--3	2024
	Ann Shy*--1	2024
	David Schneider--2	2026
	Gwynne Pomeroy--3	2024
Committee	Friend	Term End
Transition & Support First Sunday after Potluck Meets again the last Tuesday of each month	Tom McQuiston*--4	2025
	Richard Miller--4	2025
	David Schneider--4	2025
	Annette Broadwell	2024
	Hank Elkins--4	2026
	Byron Stevens--3	2026
	Nancy Fisher*--4	2024
	Buzz Borchardt--1	2026
	John Pilgrim--1	2025
	Bonnie Raphael--2	2024
Asta Crowe--3	2025	

Committee	Friend	
Zoom	Buzz Borchardt	
	Jeff Brown	
	Quaker Harmon	
	Jan Hutton*	
	Dave Curtin	
	John Hite	

	First Day School Teachers	2022/23
Nursery & Pre-kindergarten	Stacey Sewall	
Children	Kathleen McNeil	
	Jasmine McKewen	
	Mark Hulbert	
	Andrea Wuerth	
Teens	Finn James	
	John Hite	
	Herbert Struemper	
	Grace Schneider	

Publications & Communications Committee Annual Report, May 2023

The P&C Committee establishes and oversees communication modes within the Meeting and beyond. The Meeting's website, <https://www.chapelhillfriends.org>, is the "public face" of the Meeting. It provides extensive information about the faith and practice of our Meeting in particular and the Religious Society of Friends in general. The weekly E-News bulletin, emailed to all who request it, contains news of Meeting activities. The printed monthly newsletter contains announcements and minutes of the Meeting for Worship with Attention to Business. The committee also publishes an annual Directory of Meeting members and attenders, committee members, and appointees. The committee also establishes and oversees email addresses, such as friends@chapelhillfriends.org and cyre-committee@chapelhillfriends.org, for committees and for all the Meeting's clerks.

Highlights

- Peter Malone continues to do an excellent job with the monthly newsletter. The newsletter continues to be improved with recent changes to the workflow that have simplified the production of the document. The newsletter is posted publicly on the website.
- The website had 13,392 pageviews over the last year. Visitors to the Meeting have highlighted the website as a major way of learning about the meeting, and planning a visit.
 - Visitors to the website over the last year (May 2022 to April 2023) chiefly use desktop computers (60.35%) with mobile devices (37.69%) comprising the remaining usage. A small number of visitors (1.96%) use tablets.
 - We had 3,922 unique visitors to the website over the last year. With new visitors (83.5%) being the large majority of visitors.
 - Most pageviews were for the home page (31.14%) while the pages for zoom (7.04%) and the newsletter (5.04%) comprising the next most frequently visited pages.
 - Sean committed 63 times to the repository that generates the website while Buzz updated it 24 times.
- We've had ongoing issues with mailing lists over the last year with emails not being delivered. The committee doesn't have a low-cost option to our existing service provider, and will continue to use a mix of Google Groups and distribution lists being facilitated by the Meeting's internet service provider. We converted several distribution lists to use Google Groups over the last year, including the Clerks and Finance mailing lists. Our hope is that committee members can take ownership of these groups in order to keep the names and addresses of these groups up to date.

Looking Ahead

- *Directory.* The committee met recently to discuss the steps necessary to produce an updated directory. The last directory was distributed in 2021. As part of the work of the

committee and other Friends, the ServantKeeper database has been more continually updated.

- *Mailing lists.* As mentioned in the highlights area we explored using Google Groups to manage distribution lists for emails, while maintaining our existing email addresses like clerks@chapelhillfriends.org and finance@chapelhillfriends.org. The committee will look to support other groups in the meeting if they want to transition their committee communications to that platform.
- *Website.* The website team is looking ahead to upgrading our existing Google Analytics installation to the latest version.

Reminders & Contact information

- Newsletter, e-news, and In the Light announcements should be sent to: news@chapelhillfriends.org
- Updates to email lists should be sent to publicationsandcommunications@chapelhillfriends.org
- The Newsletter deadline is the last Sunday of the month.
- The eNews deadline is Wednesday.
- In addition any updates to the *Directory* go to: directory@chapelhillfriends.org
- Requests for electronic copies *Directory* go to: directory@chapelhillfriends.org
- Correspondence to the committee and anything else can go to: publicationsandcommunications@chapelhillfriends.org

Submissions

- Please verify willingness to disclose before submitting personal information about another person.
- Specify “for eNews” and/or “for Newsletter” in the subject line when you submit.
- The *Newsletter* is posted online and therefore public.
- The *eNews* goes to 544 recipients, many of whom are not Meeting members.
- The *eNews* is mailed once a week on Thursday.

Submitted by Publications and Communications: Sean Chen (Clerk), Buzz Borchardt, David Curtin, Finn James, and Peter Malone

Appendix 5

Spending Request from Buildings & Grounds Committee

In August 2022 Ministry and Worship Committee requested an engineering study to address [“ventilation that supports health and safety”](#) to permit occupancy by 80 in Meeting Room and 20- 40 downstairs. As a result of that study we now request approval for Stage 1 HVAC project. This work is for the upstairs only. Increased ventilation in the Meeting Room, Library and foyer. Completion of this work will permit operation of the system without fans in windows on the upper level.

This project includes:

1. Contract with Peter Malone (no cost) for installation of ERVs and obtain permits. Contracts for roofing and electrical work.
2. Install 2 Energy Recovery Ventilators (ERVs) in the attic and interconnecting duct work with controls and electrical wiring.
3. Fabricate and install two intake vents and two exhaust terminals on the slope of the roof of the MH
4. Modify air handling system in the attic, install MERV 13 filters
5. Install duct work in library - 1 low level return air grill and two supply registers in the ceiling of the library.
6. Test the system and then commission it to use.

Work will begin immediately and continue into FY 2023-2024. Estimated completion date: 6 weeks from approved permits.

Upon completion the increased airflow and exhaust will exceed the NC code and ASHRAE requirements and meet CDC recommendations.

TOTAL COSTS

Building/Grounds HVAC Stage 1		
	contractors and labor	\$7,366
	materials	\$4,638
	total Stage 1	\$12,004

Appendix 6

	A	B	C	D	E	F	G	H	I
1	PROPOSED BUDGET July 1, 2023- June 30, 2024					% of total budget	% increase over last year	2022-2023	
2									
3	Income								
4		Building Rental			\$0		+	\$0	
5		Contributions			\$76,705	94%	13%	\$67,736	
6		Parking space rental (7 x \$750)			\$5,250		11%	\$4,734	
7		Total Income			\$81,955		13%	\$72,470	
8									
9	Expense								
10	A-Obligations								
11		Accountant			\$11,000				
12		Bank Fee			\$50			\$50	
13		FDS Coordinator/Childcare			\$8,000			\$7,500	
14		Insurance & workers' comp			\$6,110			\$6,110	
15		Software License Fee			\$1,500			\$1,000	
16		UBIT, Storm Fees			\$1,136			\$2,000	
17		Utilities			\$5,300			\$5,300	
18		Zoom operator			\$2,400			\$2,400	
19		Total A-Obligations			\$35,496	43%	46%	\$24,360	
20	B-Committees								
21		Adult Religious Ed			\$150			\$150	
22		Building and Grounds			\$11,819			\$8,500	
23		Care and Counsel							
24		Meeting for Suffering			\$200			\$200	
25		Care and Counsel - Other			\$110			\$110	
26		Total Care and Counsel			\$310			\$310	
27		Children's/Youth Religious Ed						\$500	
28		Communication Technology			\$800			\$5,400	
29		Finance							
30		Contingency Fund			\$300			\$300	
31		Credit Card Fee			\$450			\$450	
32		Finance - Other			\$1,400			\$1,300	
33		Total Finance			\$2,150			\$2,050	
34		Friends Transition & Suppt-Yoke			\$600			\$600	
35		Hospitality			\$415			\$415	
36		IFC			\$150			\$50	
37		Library			\$350			\$370	
38		Ministry and Worship			\$1,000			\$1,000	
39		Nominations			\$40			\$40	

40		Peace and Justice				
41		National Quaker Service	\$1,400		\$900	
42		Peace and Justice - Other	\$500		\$500	
43		Total Peace and Justice	\$1,900		\$1,400	
44		Publications and Communications	\$750		\$100	
45		Total B-Committees	\$20,434	25%	-2%	\$20,885
46						
47						
48		C-Benevolences				
49		Legacy Benevolences	\$19,454		\$19,454	
50		M&W Benevolences	\$1,400		\$1,400	
51		P&J Benevolences	\$5,171		\$5,171	
52		Total C-Benevolences	\$26,025	32%	0%	\$26,025
53		Subtotal expenses	\$81,955			\$71,270
54						
55		Supplements to designated Funds				
56		Refac	\$0		\$200	
57		Youth Service Trip	\$0		\$1,000	
59		Subtotal supplements to reserves	\$0		\$1,200	
60		TOTAL Expenses	\$81,955		13%	\$72,470
61		Net ordinary income	\$0			\$0
62						
63		CAPITAL PROJECTS				
64		Building and Grounds Porch Project				27,090
65						
66		Building/Grounds HVAC Stage 1				
67		contractors and labor	\$7,366			
68		materials	\$4,638			
69		total Stage 1	\$12,004			
70						
71		CHFM-CFS Foundation site visit and study	\$2,980			
72		TOTAL Special Projects	\$14,984			
73						

Obligation Details

	A	B	C	D
1				
2	Accountant			
3	Bank Fee			notes/when paid/address
4	FDS Coordinator/Childcare		CH living wage \$16.60 (2023) X xx hours per month x 2 workers	names/addresses
5				
6	Insurance with Workers' comp			
7				
8				
9	Software License Fee			
10		Servant Keeper	700	
11		QuickBooks on line w payroll core	780	until we get transitioned? subscription
12			1480	
13	UBIT (IRS), taxes for parking a		386	
14	Storm Fees		594.49	
15	Solid Waste fee		142	
16			1122.49	previously due to catchup and overestimating for this year
17	Utilities			
18	Duke Energy		4200	
19	Dominion			
20	Water			1/2 bill sent in May? To CFS /whom/address
21	Touchnet		216	
22	Zoom operator		2400	

	A	B	C	D	E	F	G
1	FINANCE COMM details					Library details	
2	Finance other:					Guilford archives	150
3	postage		40			Friends Journal	50
4	QB payroll (~70*12	840	this may go to the accountin		books/materials	150
5	Vanco	~38*12	456			total	350
6	Total		1336				

	A	B	C	D	E	F
1	Designated Funds	(March 30, 2022)				
2		current reserves	2023-2024	2022-2023	2021-2022	2019-2020
3	Care and Counsel	7,887			0	500
4	Shotts Leadership Fund*	3,678			0	200
5	Physical Plant Fund	39,544			0	2,000
6	Returning Citizens	2,323		200	770	1,000
7	Youth Service Trip	3,116		1,000	0	800
8	TOTAL			1,200	770	4,500

Appendix 7

AFSC Annual Report to CHFM 2023

May 21, 2023

Naveed Moeed

It is with some sadness that I provide my final report to Chapel Hill Friends Meeting of the state of the American Friends Service Committee.

Financial information:

A full telling of financial information can be seen at: <https://afsc.org/reports-financials>.

Information requested by CHFM:

- Total gifts were approximately 22.25 million dollars
- Total revenue of 36.8 million.
- Total FTE is approximately 375 worldwide.

AFSC Highlights (May 2022 to May 2023):

The organization continues to do its primary work as a witness to peace and justice in the world. This is based on a strategic plan that was finalized in 2021. Necessary reorganization of AFSC in order to implement the strategic plan continues. The strategic plan sharpens the focus of AFSC programs into three thematic areas:

- Just peace

- Just migration
- Just economy

Geographic programs align their goals while remaining independent and true to their community-rooted work in local spaces.

The work

- Domestic and local highlights
 - o Much work has gone into celebrations of QUNO's 75th anniversary. [This link](#) has the details of how to join in celebration on the 9th of June
 - o In the South Region: The Atlanta Economic Justice Program and the National Housing Law Project are pressuring the US Department of Housing and Urban Development (HUD) to take action against Millenia Housing, which is widely recognized as one of the largest corporate slumlords in the country. The coalition is now building tenant-led power in over a dozen housing complexes across the country,
 - o We have a new director of our local NC program who started in April. The program will also be moving its focus from migration to areas of just peace and just economy also. Siembra NC (who were birthed into the world by our local AFSC program) continue to be one of the brightest beacons for immigrant work and we support them. This allows the local AFSC to work more with those incarcerated and impoverished. Clearer direction of the local program will be forthcoming in the next few months
 - o Our local South Region Executive Committee (co-clerked by Naveed Moed) is recognized as one of the strongest committees advocating for our local constituents to the wider AFSC organization. We encourage CHFM members and attenders to be involved
 - o Following the murder of beloved staff member Danny Jones last November, the Michigan Criminal Justice Program staff have been pushing vigorously for the introduction of "second look" legislation. This legislation will make long-serving incarcerated individuals eligible for resentencing by the sentencing judge or their successor after ten years served. It will be introduced on April 12, 2023, and is expected to pass
 - o In his January 2023 State of the State address, Governor Jared Polis recognized AFSC Colorado Immigrant Justice for their work on welcoming new immigrants to the state in January
- International
 - o The Dialogue and Exchange Program (DEP) activities enable people living in the Global South to participate in short-term, strategic seminars, conferences, training, and exchanges that cross boundaries. The AFSC Middle East hosted two DEPs on climate justice and cultural organizing.
 - o The Myanmar team conducted a networking and coordination trip to Siam Reap, Cambodia (this type of gathering is no longer possible inside Myanmar). The

- team met with several organizations that are working on peace and conflict, peace education, humanitarian relief, and the agriculture sector
- o The Latin America/Caribbean (LAC) region is in the final phase of the participatory design of action strategies together with key actors and grassroots organizations in El Salvador, Guatemala, and Mexico.

Controversy and resignations:

The Chief Equity, Inclusion, and Culture Officer, Raquel Saraswati, resigned following an anonymous open letter posted on social media accusing her of misrepresenting her identity and allegiances. This was followed by a stream of media attention. Staff who confided in Raquel felt deep harm and confusion. and AFSC has commenced a healing process starting with community meetings.

Chief Finance Officer Joe Njoroge resigned following four years of service. Issues of systemic racism and a cultural of hierarchical and imperialist values were cited in the many discussions that followed his leaving.

Finally, Naveed Moeed resigned as a member-at-large on the AFSC Corporation and this from all his other positions on the Board and otherwise. While not nominated to the AFSC Corporation by the meeting, his connection between the two organizations has kept CHFM informed of AFSC's work. His resignation letter is here [Naveed Moeed, AFSC resignation letter](#)

-- Naveed Moeed, May 21, 2023

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